



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,
एगार्ड्स .सी., हैदराबाद / AC Guards, Hyderabad – 500 004
टेलि./नं.Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427

F.No.Pr.CCIT/Estt/Misc/2020-21

Dated: 09.10.2020.

ORDER

Sub: Delegation of administrative functions to the CCIT(ReAC), Visakhapatnam –
Reg.

The administrative functions of the following nature (other than judicial and technical functions) which were earlier vested with the erstwhile Chief Commissioner of Income-tax, Visakhapatnam, are hereby delegated to the Chief Commissioner of Income-tax(ReAC), Visakhapatnam with immediate effect and until further orders:

1. Maintenance/repairs of office buildings, Departmental quarters and Guest Houses located at Visakhapatnam.
2. Allotment of Departmental quarters & Guest Houses at Visakhapatnam.
3. Matters related to infrastructure (including ASK) in erstwhile CCIT, Visakhapatnam region .
4. Management/supervision including calling & finalization of tenders, of all outsourcing services viz. security services, skilled & unskilled manpower, housekeeping services at Visakhapatnam and also vehicles engaged in the O/o the CCIT, Visakhapatnam (erstwhile).
5. Organizing/supervision of various official meetings/functions etc., including video conferences and matters related to public relations.
6. Procurement of various goods & services from time to time.
7. Administrative Approval & Financial sanctions for various expenditures/bills of erstwhile CCIT.
8. Implementation of various measures including sanitization of office buildings/Guest Houses etc. to contain spread of COVID-19.

9. CGHS and other staff welfare matters.
10. Additional charge arrangements for ITAT, Visakhapatnam.
11. Any other administrative & establishment matters as emerging from time to time.

Sd/-

(J.B MOHAPATRA/ जे.बी. मोहापात्रा)
प्रधान मुख्य आयकर आयुक्त
PR. CHIEF COMMISSIONER OF INCOME TAX
Hyderabad

To: The CCIT (ReAC), Visakhapatnam

Copy for information to:

1. The Pr.DGIT(Inv.), Hyderabad.
2. The CCIT, Hyderabad.
3. The CCsIT (ReAC), Vijayawada.
4. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT in AP & TS Region.
5. All the DDOs in AP & TS Region.
6. The IRS Association/ITGOA/ITEF/ITSEWA/OBC Association.
7. The Cooperative Thrift & Credit Society, Vijayawada.
8. The ZAO, CBDT, Hyderabad/Visakhapatnam.
9. The DD(OL), O/o. Pr.CCIT, Hyderabad for Hindi version.


(SARISH IRUKULLA)
Addl. Commissioner of Income Tax,
(Hqrs)(Admn. & Vig.),Hyderabad